

Argyle Community Library Board Meeting Minutes February 10, 2017

Present: Kim Summers, Patti O'Handley, Dianne Feasby, Dan Feasby, Marva Jackson (via Facetime), Jennifer Fry, Karen Wassink

Absent: Jim Burrows, LSB rep

Welcome: to the Board Members from Patti O'Handley at 9:05 am.

Minutes from January's Meeting: Minutes from January were presented. Motion to accept minutes as presented by Kim Summers, seconded by Marva Jackson. All in favor. Cd.

Treasurer's Report/Petty Cash: balance forward \$10,792.81, petty cash \$600.00. Motion to accept treasurer's report as presented by Dan Feasby, seconded by Marva Jackson. All in favor. Cd.

Report to the CEO: emailed to board members, LSB rep, and volunteers.

Old Business from Minutes:

A. Volunteer schedule: February – need someone on the 14th. March dates need filling. Jenny to send out email.

B. Wish List: Dan picked up for DVD's - 100 of them. New items – none added

C. Update to LSB: no update.

D. Orders for Approval for payment: Indigo order \$428.47. Motion to approve payments by Dianne Feasby and seconded by Dan Feasby. All in favor. Cd.

E. Programs in the Library: Visit by Author, Computer 101 classes, Update: Suggestions: Have someone come in to do a course on writing resumes, bring in Naturopath – Dr. Dielle Raymond, came in for Horticultural Society. Possibly in the summer.

F. Book Fair: Discussed options for book fair. Motion by Kim Summers and seconded by Marva Jackson to have Jenny set it up for the month of July to be set up in classroom across from Library. All in favour. Cd.

G. Website for funding through New Grant: Hillary presented the ACLB with a proposal to do Social Media and update website for one year. Dan Feasby motioned to accept proposal. No one seconded. Motion is defeated and not

voted on. Kim and Jenny to take training from Hillary and will teach others to do this. The ACLB appreciates the proposal being brought forward by Hillary but would like to try maintaining site on our own.

H. Balance of Grant Money: \$726.35 needs to be spent by end of March.
See notes

I. Email access: gmail and Hotmail accounts are now working – Jenny will put icon on computers at back. Teachers need to be notified that those computers should not be used by student. Dianne to provide laminating sheets to Jenny for signage.

J. Website: Hillary will be working on this – no update

H NEW BOOK by Local Author: Author Ann Marie Hall is donating her book to library and has offered to do an Author visit. Kim and Jenny to work together to set a date that will work – possibly in April or May.

Any other old business: none.

New Business:

- A. Purchasing of Scholastic books:** Jenny would like a small allowance for an order in February. Motioned by Dan, second by Dianne to authorize Jenny to do a onetime order up to \$60.00 to see how purchasing will be through Scholastic. To be paid from petty cash. All in favour. CD.
- B. Overdues:** Dianne discussed current over dues. We will try to get current phone numbers or address to send letter. Need to decide how to handle chronic issues.
- C. Interoffice lending:** Discussed with Jenny.
- D. Any other new business:** none

NEXT MEETING will be scheduled on: March 7, 2017 @ 9am

Please keep in mind that we need 5 members for an official meeting.

ADJOURNMENT: Motion to adjourn meeting. Moved by Kim Summers and seconded by Jenny Fry @10:36 am. All in favor. Cd.